



# Terms & Conditions

We expect that organizers agree to and respect the following terms and conditions.

Culture Night guests expect to experience something extraordinary during Culture Night, and therefore they must also leave with the sense of having experienced something special. This means that all events during Culture Night must be unique and exude care and quality. We call this Culture Night Quality.

The following criteria must ALL be met as an organizer\*

1. All organizers must follow the Danish Authority's recommendations and guidelines.
2. It is a requirement that guests must show their Culture Pass to access all events that are shown in the printed guide and on the website. Organizers must therefore ensure that staff check that guests have a Culture Pass and ensure that they are denied access if they do not. We are aware that for some events on public roads and squares, it is not possible to check whether the guests have a Culture Pass.

This year it is possible to purchase the Culture Pass digitally, so be aware that some guests might show it on their smartphone.

3. All organizers must count the number of guests visiting and report it back to Culture Night's secretariat.
4. In all marketing materials produced by the organizers it must clear that the Culture Night is ONLY accessible for guests with a Culture Pass. This also applies to social media such as Facebook. It must not be stated anywhere that something is free. It is misleading as all events on Culture Night have free access with Culture Pass.
5. The event must be free for guests with a Culture Pass.
6. The event is to take place in the Copenhagen and Frederiksberg area.

7. The event must begin at 18.00. Neither earlier nor later. We would like you to stay open until midnight, as it is the Culture Night's general opening hours, but events can close at 23.00 at the earliest.

8. All organizers must meet the Culture Night's deadlines. Read the deadlines [here](#).

*\* If an organizer does not follow the criterias outlined by Culture Night, the organizer can be excluded from next years Culture Night.*

## Become an organizer

If you wish to participate as an organizer, you can make a request on the website. If you participated as an organizer in 2022, you only have to go to your profile and click '**Ja tak - tilmeld os Kulturnatten 2023**' (Danish) and you can begin entering events.

Culture Night works with two organizer categories. Below you can see which group you belong to. If you are accepted as an organizer, and there is doubt as to which group you belong to, Culture Night's Secretariat makes the final decision.

### Group A

- Museums and other permanent exhibition buildings.
- Libraries and state, municipal and local archives.
- Non-commercial institutions with regular opening hours, which have a publicly available collection or particularly unique attractions.
- Zoo.
- Churches and government-recognized faith-based institutions.

### Group B

- Cultural sites, non-commercial (community centres, educational institutions, etc.).
- Other non-commercial institutions (town halls, parliament, and ministries).

- Associations, other public administrations, and organizations housed in buildings of special architectural or historic interest. The main purpose must not be membership recruitment.
- Some commercial operators (eg. book stores, galleries and craftsmen with workshops).

## Organizer fee for Group B

All organizers in Group B will pay the organizer fee of DKK 3000. An invoice is sent automatically. If you need an EAN-invoice, please send an email to [info@kulturnatten.dk](mailto:info@kulturnatten.dk).

## The printed overview

The printed overview containing only the names and addresses of the many organizers, will be available for the guest when the purchase a Culture Pass. The deadline for entering the name, address and area of the profile event is August 19.

## Program on the website

Visitors will be able to read all about this year's events in the program on the website. It is important that you remember to fill in your profile event and related events before 19 August. Content in sub-event you can change until September 1, when we close the database.

The Culture Night then reserves the right to edit the texts. We will release the full program on the website on September 15.

## It is possible to apply for subsidies for events

Culture Night awards up to DKK 3 M in subsidies annually. Means, which are earmarked to improve the quality of the events held at Culture Night. Applications should be made via the subsidy application form. The form and deadlines can be downloaded and seen on the log-in site when we open for sign-ups and applications.

Send the application to [info@kulturnatten.dk](mailto:info@kulturnatten.dk) as a pdf. Only applications from authorized organizers will be considered.

## Events that require guest pre-registration

Organizers may not require guest pre-registration without prior agreement with Culture Night, and registration must as far as possible be avoided completely unless the event has limited space. Registration is only possible online via Billetto or the organizer's own online registration system.

**All deadlines regarding sign-up and entering of events and pre-registration can be read [here](#).**

## Collection of posters and Culture Pass is mandatory

We produce streamers reading 'Kun for gæster med Kulturpas', (meaning 'access only with Culture Pass'), and organizers must clearly show this streamer along with this year's Culture Night poster.

All organizers must personally collect posters, streamers and two copies of this year's Culture Pass and printed guide at the Culture Night office.

The Culture Pass costs DKK 110 and guests who buy the Culture Pass have an opportunity to receive the printed guide at no additional charge. The printed guide is not sold separately.

Sales begin on October 1, where the list of Culture Night outlets can be found on the website.

Download [here](#).